

# MEETING MINUTES

## EXECUTIVE MEETING



**SOCIETY OF LAW STUDENTS**  
THOMPSON RIVERS UNIVERSITY

### DATE:

June 13, 2023

### TIME:

6:00 PM

### LOCATION:

zoom

### IN ATTENDANCE

Marina, Brooke, Mia, Conrad, Julia, Lucas,  
Minhoo, McKenzie, Tara-Lynn, Delaney,  
Tamara, Pahul, Jack, Manprit

### APPROVAL OF MINUTES

N/A

### (1) CO-PRESIDENT REPORT (MARINA/BROOKE)

- Reached out to everyone for headshots but we have not heard back from Cara. Waiting for that so that we can update the website
- Also waiting for response from Prof Major for the research committee position – is anyone interested?
- Does anyone have admin access? – DO NOT ADMIT ANY NEW 1LS until September!!
- Mia will update the website with the new information

Incoming 2L's:

- Pay attention to orientation coming up because OCI recruit will take lots of your time up in the fall!!

Orientation

- Will check in with manprit and jack – august there will be a call for orientation leaders
- First the board gets to choose
- Orientation breakfast – we need to organize people for this
- If we choose orientation leaders sooner – they can organize the regional meet ups
- Manprit: send a message
- Not too many emails have been exchanged with Stefani but:
  - There will be an atrium mixer this year etc.
- Orientation leaders did tours and everything – all day commitment, including Olympics on the weekend

- Doesn't have to be till like late July that you assign leaders
- 24 max leaders
- All the shirts will be paid for by the bar association
- Must look at insurance and vendor booking
- Request to cara: to put leader under our leader name tags OR T shirts

#### Regional meet ups –

- Assign people to do that for each region
- Maybe post each location/time
- This won't be till later in the summer when the 1L list is confirmed

#### Fees

- Still 55\$
- Pamphlet and explanation at orientation to explain SLS
- Handbook will be updated and sent out to see if we approve
- Send in any comments and suggestions that you have
- Good point: give a weeks notice to bring money to pay for membership fees
- Also adding purchase on the SLS website for SLS fees

#### Finances

- Just get thumbs up for anything you need to purchase
- 1L: make an excel sheet of anticipated costs for orientation
- 2/3 need approve
- Delaney will need to know about this as well

#### Emails

- When an email is forwarded to you we assume you are taking care of it!!!
- Let us know if you don't know how to answer

#### Faculty council meetings

- Usually second Tuesday each month, so probably same time
- Class reps are expected to attend – if you cannot, let us know. We should always have at least 2 people each meeting
- It's a good way to know what's going on and relaying back info to your class
- September 12<sup>th</sup> is the next one – no summer ones

#### Closing remarks

- Monthly meeting going forward
- We will send out a message on slack for orientation leaders

## *REPORTS FROM INTERNAL DIRECTORS*

### **(2) VP FUNDRAISING (MINHOO)**

- Please look over the template fundraising letter in the team drive
- If anyone has any connections in the community that would want to help donate, please let us know!
- Sponsorships are SO important to us!! Whatever firms you are working for, ask them to help.

### **(3) VP ACADEMIC (LUCAS)**

- Has been going in to school to take locks off
- Next year: BRING YOUR OWN LOCKS
- Can contest will stay open for the summer
- How to brief a case template from 2 years prior

### *REPORTS FROM CLASS REPRESENTATIVES*

#### **(4) 1L REPRESENTATIVES (JACKSON/MANPRIT)**

N/A

#### **(5) 2L REPRESENTATIVE (MCKENZIE)**

N/A

#### **(6) 3L REPRESENTATIVE (JULIA)**

N/A

### *OTHER REPORTS*

#### **(7) CHAIR OF STUDENT LIFE (TAMARA)**

N/A

#### **(8) CHAIR OF EVENTS (DELANEY)**

N/A

## (9) ILSA (TARA-LYNN)

- Indigenous initiative meeting was recent – it will be monthly going forward
- Any sort of issues that they want to bring forward to SLS, Tara-lynn will relay
- Orange shirt order will be placed soon – let us know if you want
- Land-based learning and residential school meet up – there is issue with chambers so maybe will need support through SLS to help backing up so that survivors do not have to tell their story more than once in a year.
- Could be really useful to bring it up to faculty meeting!!

## (10) COMMUNICATIONS/SECRETARY (MIA)

- Please send in your agenda's!!
- I will update the website and social media with our updates

## (11) TREASURER (CONRAD)

**Chequing Balance: \$20,868.87**

**Savings: \$10,393.50**

**Total: \$31,262.37**

- Still waiting on cheque from repaying money from law ball

### **Reimbursement Notes**

When planning club events that require funding for the upcoming school year, please try to submit an event plan to the SLS 3 weeks prior to the event. The reason we are requesting this is due to the fact TRUSU can often fund club events. The more TRUSU funding clubs receive for events, the more funds can be allocated to TRU Law events (i.e. Law Ball, Orientation Events, Casino Night, etc.).

Below outlines the process and deadlines for the coming semester (with hyperlinks to the appropriate pages):

### **Process Overview**

1. Determine what sort of application is appropriate for the event. a. Here's a list of funded activities
2. Apply for funding before the APPLICATION DEADLINE
  - a. Try to get applications in 3-weeks before, so the board meeting falls right before the event.
3. Respond to any suggested in the review by TRUSU
4. Attend and briefly present your application at the Board meeting on the date BEFORE your event.
  1. Board meetings are what ultimately approve your event. So you must either send a representative from your club or attend yourself.
  2. If you are representing a club not registered under the TRUSU, you can still apply for the event as a TRUSLS application and attend as an Exec – just be sure that

it's an event that doesn't violate TRUSLS values. All law students can also be representatives, as they are part of the SLS which is part of the SU.

5. Submit a post-activity report

If you have any questions or need any assistance with the process, I am more than willing to lend a hand.

If this email has reached you, and you are no longer the head of your club please respond with the updated club head contact (if possible).

Funding:

- From TRUSU they won't fund alcohol

## **(12) SLS CONFERENCE CHAIR (PAHUL)**

N/A

## **OTHER BUSINESS**

## **MEETING CALLED TO AN END:**

at 6:54pm